

UBC EDITH LANDO: WORDPRESS 101



Sample of day-to-day tasks

- 1. Moving workshops between accordions**
- 2. Changing a workshop's Next Session date**
- 3. Updating the registration button's text**
- 4. Embedding a YouTube video recording**

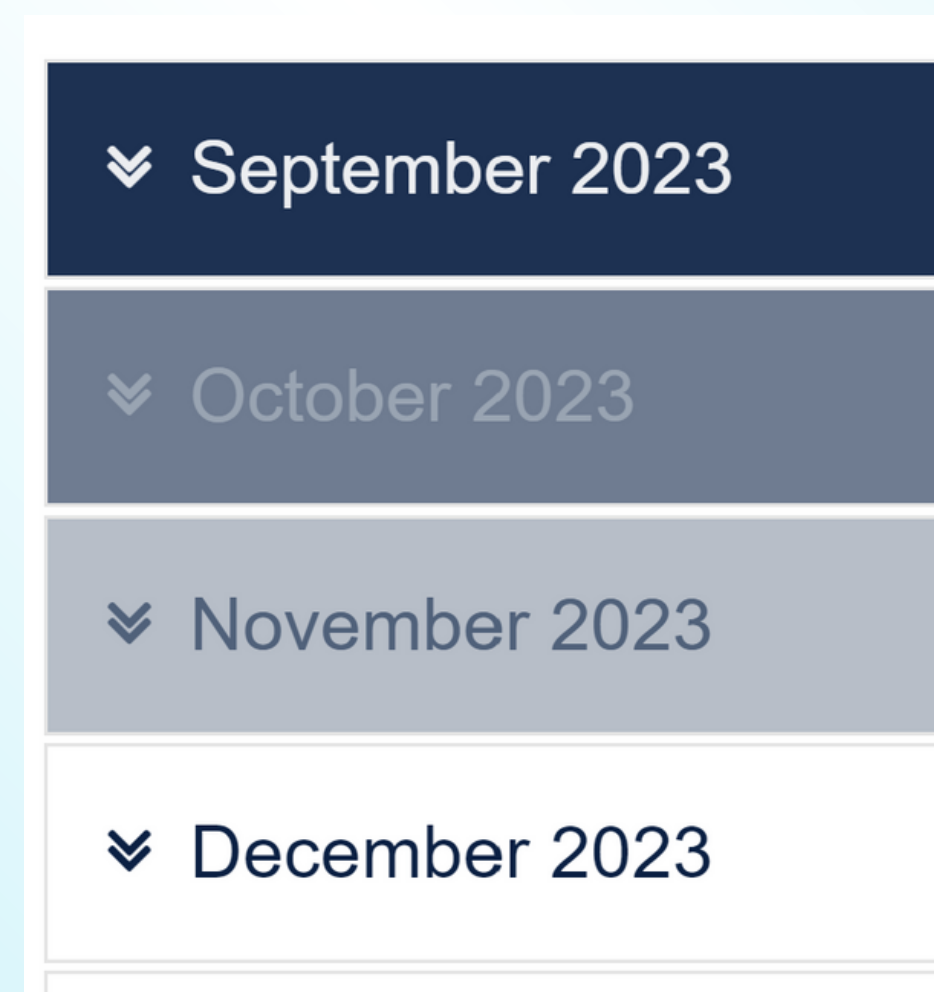


Sample of day-to-day tasks

1. Moving workshops between accordions

E.g., After a Sep 2023 session is complete, if the next session is in Dec 2023:

- update the *sep2023* Custom Field name* to *dec2023*



dec2023

Delete Update



Sample of day-to-day tasks

1. Moving workshops between accordions

Values for these custom fields:

sep20xx, oct20xx, nov20xx, dec20xx,
jan20xx, feb20xx, mar20xx, apr20xx,
may20xx, jun20xx, jul20xx, aug20xx



Sample of day-to-day tasks

2. Changing a workshop's Next Session date

E.g., After a workshop session is complete, if the next one (in the series) is on February 12:

- change the highlighted portion to reflect the date of the closest upcoming session

Delete

Update

<h4>Next Session: Feb. 12</h4>

February 2024



Exploring Virtual Makerspaces

Next Session: Feb. 12

Learn More

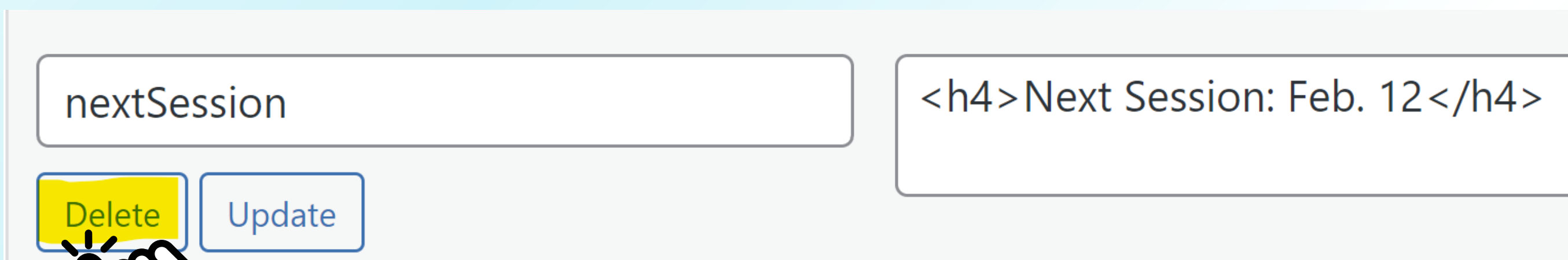


Sample of day-to-day tasks

2. Changing a workshop's Next Session date

Q: What happens once there is no next session? (i.e., the workshop series is complete)


A: The 'nextSession' Custom Field can be deleted in its entirety.





Sample of day-to-day tasks

3. Updating the registration button's text


- Workshops with one session only:
 - Register Now  link to the corresponding registration post

Register Now



Sample of day-to-day tasks

3. Updating the registration button's text

- Multi-part workshops (i.e., those with more than one session):
 - Learn More  link to the workshop post itself


Learn More



Sample of day-to-day tasks

3. Updating the registration button's text

Registration Closed

- All workshops no longer open for registration:
 - Registration Closed  link to the workshop post itself



Sample of day-to-day tasks

4. Embedding a YouTube video recording (not using Custom Fields here!)

```
<hr />
```

```
<h2>Session Recordings</h2>
```

```
<h3>Session 1</h3>
```

```
<iframe width="560" height="315" src="https://www.youtube.com/embed/Bs3G0u3FsFU" title="YouTube video player" frameborder="0" allow="accelerometer; autoplay; clipboard-write; encrypted-media; gyroscope; picture-in-picture" allowfullscreen></iframe>
```

```
<h3 style="padding-top: 10px;">Session 2</h3>
```

```
<iframe width="560" height="315" src="https://www.youtube.com/embed/tp0IleSdlvo" title="YouTube video player" frameborder="0" allow="accelerometer; autoplay; clipboard-write; encrypted-media; gyroscope; picture-in-picture" allowfullscreen></iframe>
```



Sample of day-to-day tasks

4. Embedding a YouTube video recording (not using Custom Fields here!)

Notice how the the *src=* link is obtained!

- **<https://www.youtube.com/embed/Bs3G0u3FsFU> from <https://www.youtube.com/watch?v=Bs3G0u3FsFU>**
- **<https://www.youtube.com/embed/-T3RDr0-9WY> from <https://www.youtube.com/watch?v=-T3RDr0-9WY>
 - The ‘-’ is included in the embed link**



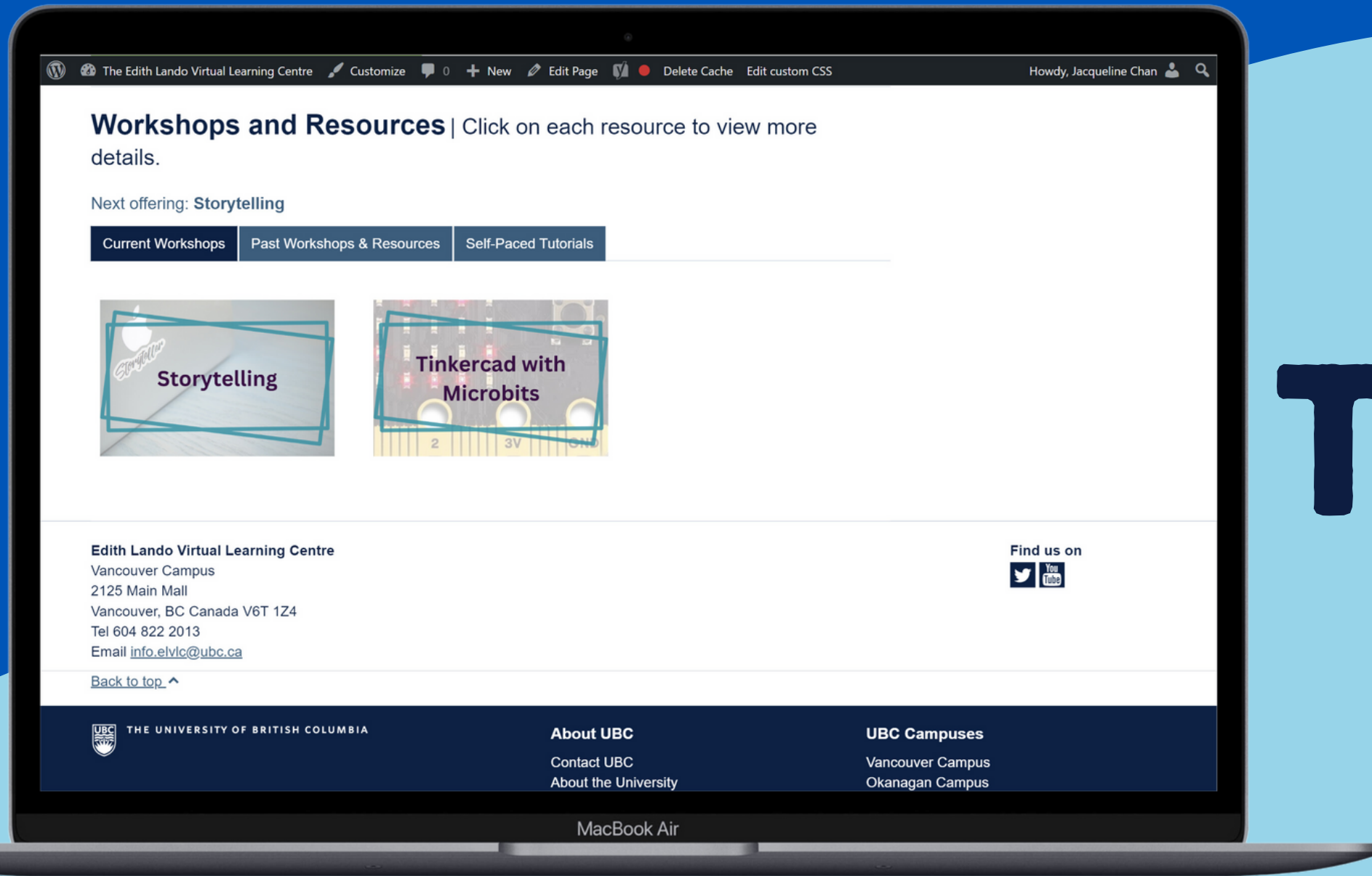
Common mistake encountered

Make sure that only public-facing URLs are used, and avoid the inclusion of Preview Links in general.

Such links may not be accessible to the public.

```
<a style="text-decoration: none;" href="https://educ-elvlc-2021.sites.olt.ubc.ca/?p=11440&preview=true" > <button class="btn btn-default" type="button">Register Now</button> </a>
```

```
<a style="text-decoration: none;" href="https://educ-elvlc-2021.sites.olt.ubc.ca/2023/10/19/registration-empowering-teens-for-sustainable-living/" > <button class="btn btn-default" type="button">Register Now</button> </a>
```

**THANK YOU
FOR WATCHING!**